

TMCC Calendar Subcommittee
Meeting of Monday, June 13, 2011
Town Hall, Diana Romer Room

Attendance: Nonny Burack, Mary Streeter, Pat Holland

1. Call to order: Mary called the meeting to order at 4:40 pm as the regular TMCC meeting concluded.

2. This Subcommittee's Goal: This subcommittee will assemble a master calendar of all the various committee cycles (e.g., zoning, CDBG, CPAC, Finance Committee) that are relevant to Town Meeting proceedings. In addition, information of when each committee seeks public input, mechanics for getting on the agenda, and contact person will be sought. This information would then be made available to Town Meeting members.

3. Discussion: It was decided to divide the tasks of contacting representatives from various committees to learn about their yearly cycles of activity related to Town Meeting, budgets, zoning, etc.

- Pat will contact JCPC (Joint Capital Planning Committee) and the Library Trustees.
- Mary will contact Planning/Zoning, CPAC (Community Preservation Act Committee) and BCG (Budget Coordinating Group)
- Nonny will contact the Finance Committee and the School Committee.
- The CDBG (Community Development Block Grant) Committee process cycle is currently on the Town website at <http://www.amherstma.gov/DocumentView.aspx?DID=5064>.

4. Future meetings: The calendar subcommittee will usually meet directly before or after TMCC meetings. Nonny will reserve a room for our next meeting on Thursday July 7 and also on July 12 before or after the TMCC meeting.

Possible Future Agenda Items:

Review calendar materials received

Review Minutes

Discuss ways to disseminate information to Town Meeting members and the public

5. Adjournment: The meeting is adjourned at 4:55 pm.

Respectfully submitted,
Mary Streeter
Approved July 7, 2011

Documents provided: None